



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

Hindu Girls College

- Name of the Head of the institution

Dr. Neeta Mittal

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

01302241546

- Mobile no

9729040412

- Registered e-mail

hindu_girlscollege@yahoo.co.in

- Alternate e-mail

hgcsonepat@gmail.com

- Address

Hindu Girls college, Kath Mandi

- City/Town

Sonipat

- State/UT

Haryana

- Pin Code

131001

2. Institutional status

- Affiliated /Constituent

Affiliated

- Type of Institution

Women

- Location

Urban

- Financial Status

Grants-in aid

- Name of the Affiliating University **MDU Rohtak**
- Name of the IQAC Coordinator **Dr. Rachana Gupta**
- Phone No. **01302247248**
- Alternate phone No. **01302241546**
- Mobile **8398823535**
- IQAC e-mail address **cghiqac@gmail.com**
- Alternate Email address **hindu_girlscollege@yahoo.co.in**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://assessmentonline.naac.gov.in/public/index.php/postaccreditation/generatePDF_agar/eyJpdii6InRYU3Y5MjZ2VWErNDRuczVCUXkyK2c9PSIsInZhbHVlIjoieWEJDa1ltNWZlK0lORm1DSWZYdLE4OT09IiwibWFjIjoieMTg2ZTZlYzA

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

[Yes](#)

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	81.8	2003	21/03/2003	20/03/2008
Cycle 2	A	3.02	2016	05/11/2016	04/11/2021

6. Date of Establishment of IQAC

01/07/2010

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Proper sanitization of college campus 2. Awareness program regarding environment and health 3. Organising online competition

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>Online competitions/ activities/extension lectures organised in all disciplines for holistic development of students</p>	<p>Online Activities 1. Online Competition Organising Committee Organised Enthusia, a National Level Online Competition in which ten different events in collaboration with nine departments of the college was organised on 3rd June 2021. A total number of 200 entries were received from different parts of the country. 2. Skill development Cell Organized a National Level Competition (online mode) in various skills namely, 'Painting', Best out of Waste', 'Embroidery' and 'Pot Decoration'. The registration cum submission process started from 5 September 2020 to 25 September 2020. Students of around eight states participated in the same. 3. Department of Sanskrit Organized Online Sanskrit Shlok Ucharan and Sambhashan Competitions on 26th January 2021. Organized Online Sanskrit Quiz Contest on 5th September 2021. 4. Department of Mathematics Organised Online PowerPoint Presentation Competition to celebrate National Mathematics Day on 22nd December 2020. 5. Physics Association Organised National Level Online Poster Making Competition on the occasion of Birth Anniversary of the legendary Physicist Stephen Hawking on 12 January, 2021. 6. Chemistry Department Organised Online power point presentation competition for UG and PG students on 15 February 2021 . Organised Online Rangoli contest</p>

on theme Go Corona Go and Chemistry Based Rangoli on 15 June 2021. 7. Biosciences Association Organized "Online Life Science Quiz" Competition on 15 February 2021. 8. Economics Forum: Organized Online 'Economics Quiz Competition' for all students of UG & PG of Economics on 24th February 2021. Organized 'Video Making Competition' for all UG and PG students on 14th June 2021 9. Computer Science Department Organized an Online Powerpoint Presentation Competition on the topics The Stress Associated with Being a Student during Lockdown and E-learning Future of Education for UG students in the month of June. 10. Psychology Association Organised an Online Extension Lecture of Dr. Siddarth Arya, , Assistant Professor, Dept. of Psychiatry, PGIMS, Rohtak on the topic 'Suicide Prevention' on 12th September 2020 to create awareness among students on occasion of World Suicide Prevention Day. • Organised an Online Extension Lecture of Dr. Priyanka, Consultant Clinical Psychologist, JJ Board, New Delhi on the topic 'Mindfulness Meditation' on 9th October 2020 to create awareness among students on the occasion of WHO World Mental 11. Legal Literacy and Counselling Cell Organised an Online Extension Lecture of Dr. Suniana, Ex. Army Officer on the topic 'How to Handle Failures' on 21st September 2020. • Organized an Online talk of Dr. Shamsher Singh Jang

	<p>Bahadur, Former Chairperson, Department of Physical Education, C. D. L. U., Sirsa, Haryana on the topic entitled "Understanding Physical Education and its importance in present time "on 19/01/2021. 12. Department of Physical Education and Yoga & Meditation Cell jointly organized an Online National Yoga Session on the occasion of International Yoga Day (21st June 2021) wherein International Yoga and Indian Culture Ambassador Ms Jaiwanti Singh was the guest instructor • Yoga & Meditation Cell Organized five days Yoga and Meditation training Camp from 1st February to 5th February, 2021. Many students of college won prizes at National, State and College level competition organised by various institutes.</p>
<p>Motivate the faculty to attend online FDPs, Refresher Courses, Orientation Programmes, Conferences, Seminars, and Workshops on NEP and Advanced ICT teaching methods</p>	<p>Number of faculty members participated in • Orientation Program - • Refresher Course - • FDP - • Workshop - • Seminar - • Conference -</p>
<p>Development of E- content</p>	<p>• Dr. Preeti Jain of Commerce Department- Delivered e-lecture (Video) on the topic 'Advance Payment of Tax' for Online Learning Programme, under the aegis of Department of Higher Education, Haryana, for UG Commerce Classes, accepted by Nodal officer of Commerce. ? Dr. Mamta of Botany Department- Delivered e-lectures on the topic 'Self Incompatibility' (B.Sc. Medical 4th Sem.) for EDUSET, e-learning platform,</p>

	telecast by Govt. of Haryana.
<p>Celebrating ' Azadi Ka Amrit Mahotsav'</p>	<p>? Department of History Celebrated Haryana Day wherein Quiz Competition at college level was organised on 30th October 2021 in compliance with the initiative of Government of India "Azadi Ka Amrit Mahotsav".</p> <p>? NSS - Celebrated Azadi Ka Amrit Mahotsav' by planting trees in the college campus and a rally was taken out to create awareness in society about the contribution of freedom fighters. An exhibition of freedom fighters showing their contribution was organized in month of September.</p> <p>? NCC On 13 August 2021, 30 cadets along with other 70 cadets of 12 Haryana Battalion NCC and ANO ran 3 kms under the direction of Commanding Officer Col. Sanjeev Sood for 'Azadi Ka Amrit Mahotsav: Fit India Freedom Run 2.0'. They continued daily running for the same till 2nd October 2021.</p>
<p>Awareness Program related to Environment and Health</p>	<p>? Women Cell -A Poster Gallery was created to bring awareness among students to prevent spread of COVID-19 on 08.12.2021</p> <p>NSS Activities ? College campus cleaning work was carried out by volunteers under Clean India Campaign on 05.09.2021.</p> <p>? Red Ribbon Club Celebrated National Youth Day with the team of experts of Civil Hospital on 12 January 2021 in the college campus by conducting awareness activities on 'HIV/AIDS', 'Drug Abuse' as well as activities like Balloon and Tree Painting</p>

	and Candle March on 'Beti Bachao Beti Padhao Abhiyan' and 'Ped Bachao' ? 10 students participated in online awareness activities against 'Drug Addiction' organized by Red Ribbon Club on 13-14 July 2020 and won e-certificates.
Apprise students of the avenues in the domain of Sciences by organizing extension lectures of reputed scientists having roots in Sonapat	<ul style="list-style-type: none"> • Science Association Organised a career counselling lecture for the post graduate science students delivered by Ms. Rashika Gupta, Research Assistant, Department of Physics and Astrophysics, University of Kentucky, USA on 26 November 2021. • Physics Association organised Live Interaction on "Future of Microelectronics: the next step?" to guide the students in future scopes in Physics by Dr. Mukesh Kumari, Senior Scientist Department of Material Science & Engineering University of California Berkeley, USA on the occasion of World Students' Day on 15 October 2021.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	05/05/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Designation	Principal
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• Address	Hindu Girls college, Kath Mandi
• City/Town	Sonipat
• State/UT	Haryana
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<p>13. Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>
<ul style="list-style-type: none"> • Name of the statutory body 	
<p>Name</p>	<p>Date of meeting(s)</p>
<p>IQAC</p>	<p>05/05/2022</p>

14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	30/03/2022
15.Multidisciplinary / interdisciplinary	
As per MDU Rohtak norms	
16.Academic bank of credits (ABC):	
17.Skill development:	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
As per MDU Rohtak Norms	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
As per MDU Rohtak Norms	
20.Distance education/online education:	
As per MDU rohtak norms	

Extended Profile

1.Programme

1.1

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

875

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

288

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

844

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

121

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

50

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1
Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1
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875

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Institutional Data in Prescribed Format	View File

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File Description	Documents
Data Template	View File

2.3
Number of outgoing/ final year students during the year

844

File Description	Documents
Data Template	View File

3.Academic

3.1
Number of full time teachers during the year

121

File Description	Documents
Data Template	View File

3.2	50
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	55
Total number of Classrooms and Seminar halls	
4.2	63.3988947 Lakhs
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	202
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Hindu Girls College is a constituent college of MDU, Rohtak that imparts education to girl students primarily of rural background. The college adheres to the pre-determined syllabi set by the parent University. The academic processes are streamlined with well-framed departmental timetables and workloads prepped well in advance of the teaching session. Within the established academic structures, the college innovates practices that enhance holistic development. Every academic year starts with an Orientation-cum-Hawan ceremony. The mentor-mentee slots supplement an effective academic framework. ICT supplements the intellectual teaching. CBCS in PG courses is followed. The experiential learning for the students through projects, surveys and field trips is specifically facilitated. The college library provides access to a vast collection of journals, books, magazines, etc. as well as e-resources. Many teachers are members of University Bodies, hence contributing in curriculum design, reviews and assessment. The teachers set

question papers and also evaluate university answer sheets. Teachers keep updating their knowledge through active involvement in various research and faculty development programmes. The reports of the academic and extracurricular work are regularly collated in annual college report 'Kritika Vibha' to maintain a systematic record. The feedback from college stakeholders is obtained regularly.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college being a constituent of Maharishi Dayanand University, Rohtak strictly follows the Academic Calendar issued by the University at the beginning of the academic year that delineates a clear schedule of teaching days, examination and vacations to ensure smooth and efficient functioning of its teaching and administrative processes. Within the predetermined University calendar, the college prepares its own framework of academic and extracurricular activities which is displayed on the college website. All the aforementioned information is reinforced during the collegiate and departmental orientation program of new students at the beginning of academic session. The Principal also conducts meetings with the conveners, Heads of departments and non-teaching staff for smooth implementation of the planned activities. To conduct Continuous Internal Evaluation, teachers prepare their schedule of teaching, class-tests and assignments in accordance with their allotted timetables keeping the academic calendar in mind. The students are informed well in advance about the criteria for internal-assessment, deadline for assignment submissions, dates for class-tests and presentations and their final internal assessment marks. The college gives abundance importance to diverse arenas including Sports Day, Youth Festival; celebration of important national days like Independence Day, Republic Day and cultural festivals like Holi, Diwali, Teej.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college which was started with the missionary zeal to empower girls, stands for values like commitment and benevolence for development of self and society. The college is striving to inculcate right values in students while making them tech-savvy. Academically, the syllabi are efficiently designed to help students comprehend and examine issues related to gender, environment, sustainability and ethics. Environmental Studies is a compulsory paper in UG programs. The college has an eco-friendly environment and owns a mini greenhouse that helps students to remain close to nature. Social Responsibility Cell, Equal Opportunity Cell, NCC, NSS organize outreach programmes ensuring constructive engagement of students with socio-cultural issues developing their personality and character befitting a responsible citizen. In order to avert the instances of gender harassment, the college has Anti-Sexual Harassment Cell and Women Cell. Legal Literacy and Counseling Cells are also

constituted to encourage students to understand their legal rights and duties. Yoga and Meditation Cell regularly organize Training Camps to improve mental wellness of the students. The institution believes in the holistic development of students who are not only intellectually ready to face the world but are also empathetic human beings striving for an egalitarian and sustainable society.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

102

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://docs.google.com/forms/d/1YxfE8vr6AyvHMZEroz-PxsbeOeIicLazmDqWGrmO9Tw/edit#responses
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

875

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

288

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Criterion for learning level assessment of students is according to the guidelines of M.D.University, Rohtak. The learning level of students is assessed on the basis of overall performance of students in weekly and monthly class tests, practical, interaction in classrooms, quizzes, debates, projects, assignments, group discussions, power point presentations and attendance. Sessional exams are conducted at the end of each semester to assess the PG students.

In UG and PG courses, Students are assigned a topic of their syllabus to explore research and collect the data from various research papers. Students has to explain the same in her classroom with Power Point presentation.

Strategies adopted for slow learners:

Slow learners are supported with extra classes and difficult topics are re-explained in these classes. Teachers use bilingual method to impart lecturers and provide notes to students. Remedial classes are also organised for absentees and those students who skip their classes because of other co-curricular activities. They are also provided with self-learning material.

Teachers give special attention to those students who are unable to cope-up with other students.

Strategies adopted for advanced learners:

Advanced students are provided with extra books of advance topics, various conferences, seminars, webinars, online quizzes and professional trainings to inspire and motivate them. They are guided to take part in various competition exams and projects. They are provided with extended use of library.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2404	121

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric approach like smart classrooms, Wi-Fi, projectors, seminar rooms, e-books, e-journals, e-library etc. have been adopted by Hindu Girls College to provide effective learning mode. Various quiz competitions, case studies, research projects, group discussions, group projects, model making competitions and seminars are organized to encourage the participation of students. Participation of students in seminars, projects, quiz competitions improve the quality of leadership. Assignments and projects given to students engage them and helps them for focusing on self-study. They are given problem-based learning strategies which utilize relevant and real-life connections to the outside world, provide students

valuable experiences of problem solving. Students are taken to field visits and educational tours to provide an experience of experimental and participative learning. New and introductory content is delivered to students outside of the classroom including reading, videos, pre-recorded presentation or direct instructions or research assignments. This develops curiosity, confidence and competence among students and help them to get firm grounding to pursue their passion for further education in the field of their choice not just within the country but also globally. To enhance the practical utility of various courses especially under science, commerce and geography students are encouraged and guided to undertake projects to gain practical experience. College facilitates all possible efforts for development of the student through various forum like science association, research committee, sports council, cultural committee, social responsibility society, envision society, counselling cell, fine arts committee formed by respective departments.....

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To make teaching process more effective, ICT enabled tools are used by Hindu Girls College. Appropriate use of ICT has helped the college raise the interest levels amongst the students and has helped connect learning to real-life situations. Students enjoy while learning and perform better as ICT enabled classrooms expose the students to advanced knowledge and practical learning. Besides the chalk and talk method of teaching, the college makes intensive use of ICT-enabled tools, including online resources for effective teaching and learning process. The faculty use ICT enabled classrooms Wi-Fi connectivity, software, PowerPoint presentations. The labs are updated with new software like Python, Matlab, Microsoft Office and Windows 10.

The college is 'going green' and saving paper through the

extensive use of ICT resources and other computing and storage facilities such as Cloud based Google Drive.

The faculty uses different methods of teaching based on the need of the learners and the subject taught.

The institution is also using the IT enabled learning tools such as PPT, Video clippings, animations, video demonstrations from online sources apart from providing reading materials and lab manuals through emails and other methods for effective teaching-learning process.

The students are provided with well-equipped ICT lab to easily carry on their research and project work. Projector is installed in seminar hall to incorporate new pedagogies in the teaching-learning process. Printing facility is available in all the labs.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

121

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

40

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

Criterion for internal assessment is according to the guidelines of M.D. University, Rohtak. Internal assessment is given to students based on overall performance of students in class room, class tests, practicals, internal examinations, power point presentations and attendance. Sessional are conducted at the end of each semester to assess the performance of PG students. Schedule of sessional exams is made available in academic calendar prior to the commencement of university exams. Datasheet of internal examinations or sessional is displayed on notice board of department and circulated in classroom. Date sheet is also made available on WhatsApp group evaluation is done by the respective teachers within a week. After evaluation marks of class tests and sessional are displayed on notice boards. If any query is raised by student, concerned teacher communicate with students and do the needful. Attendance of each student is shown to students before exams.

All the record related to internal assessment like attendance, list of marks of internal examinations, assignments is maintained by the head of the respective departments. There is complete transparency in mechanism of internal assessment. Answer sheets are also shown to students. if any student has any grievance, she can ask her teacher for rechecking and find out the reason of her low performance. After completion of all the responsibilities required data is conveyed to university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Internal examinations are conducted strictly according to the guidelines of M.D. University, Rohtak. Internal assessment tests, assignments, power point presentations, oral tests are conducted to assess the performance of students. Result of these examinations is displayed on notice board, if any student has any grievance regarding marks in tests, she can intimate concerned teacher, HODs of respective department, convener of examination cell. In such case answer sheet is shown to students. If student is still unsatisfied, the answer sheet is

re-examined in the presence of the student at stipulated time limit. If any student is unable to score satisfactory marks in internal examinations due to some unbeatable reasons, the student can submit an application to the HOD of the concerned department and principal for seeking permission for re-examination to improve her result. In case of university exams, if any student scores less marks, she can apply for re-evaluation by paying prescribed fees. Grievances related to University examination like wrong questions, out of syllabus question paper, repeated questions, and wrong question numbers are immediately addressed to principal and then a mail is sent to Controller of Examination regarding the same issue during examinations to take an immediate action. All the grievances of students regarding examinations are resolved at stipulated time period. Examination cell keep an eye to maintain the transparency in internal examinations.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme specific outcomes (PSOs) are the specific skill requirements and accomplishments, the students are expected to achieve at micro level and by the end of the programme. Programme Outcomes (POs) are broad statements that describe the professional accomplishments which the program aims at, and these are to be attained by the students upon the completion of course. Course outcomes (COs) are direct statements that describe the essential and enduring disciplinary knowledge, abilities that students should possess and the depth of learning that is expected at the time of completion of course. They have been finalized as per inputs from NAAC and deliberation by various HODs and uploaded on the institutional website. The college proactively engages with the formulation and dissemination of feasible strategies, beginning with departmental holding meetings to draw up teaching plans to optimally achieve POs, PSOs and COs. With changes/revisions in existing syllabi, HODs and teachers chalk out teaching strategies and evaluation methods in alignment with these

outcomes. The IQAC apprised staff of the learning outcomes and placed the POs, PSOs and COs of the UGC model curriculum for discussion and incorporation in the institution's transaction of curriculum. Teachers spell out the learning outcomes in the classroom at the beginning of each semester and session. Thus, students are made aware of course/Programme expectations at the very commencement of the teaching-learning process.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme and Course outcomes, as evinced by NAAC have been designed for students to make them ready to compete and equipped with knowledge and skills required for future. Evaluation of outcomes serves the institution as an effective tool for introspection and improvement. Outcomes have been uploaded on the College website. The new students are made aware of these during the Orientation Programmes organized at the beginning of every semester. Students are instructed with proper guidance so that they can achieve the desired outcomes. They present their works at different platforms via National/International conferences, seminars or workshops which boost the confidence of the students. Multiple assessment methodologies are adopted to evaluate the stated outcomes of the students. It is carried out regularly during routine teaching, periodically through internal assessment and finally through evaluating the University results of the outgoing students by SHIKHAR cell, their placement through activities of the UDAAN Cell and their progression to higher education, obtained from personal feedback from students. Results have been shown an appreciable increase pointing towards significant achievement of the outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

703

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.hgcsonepat.com/usefull-links.html>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Educative programmes like seminars, workshops, extension

lectures by renowned persons from all walks of life are organized by the institute for the growth of students. They are taken on trips to nearby industries like Yakult, Mother Dairy, Parle G, Yatharth Overseas to give a first-hand exposure of the working environment so as to prepare them for future. Educational trips to Fish Sea Farm and the like are arranged to develop and promote their entrepreneurial skills. Career Counselling programmes with industrial experts emphasizing on skill development techniques and promotion of Startups are arranged to equip them for tomorrow. Research Committee of the institute encourages faculty members to attend conferences, seminars, workshops so as to update themselves of the latest advancements and thereby transfer it to the pupils. Extension lectures and webinars are planned inviting professors of repute from varied fields to add new dimensions to the subject / topic and to trigger the innovative spark in the students. In order to bridge the gap between various streams inter departmental and inter disciplinary programmes are also organized for all round learning of the scholars. Outreach and extension activities to instill good moral and social values in the learners are also arranged on a regular basis.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year	
3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities, an integral part of the college curriculum are carried out in routine to sensitize the students about social issues. It is important for them to be aware of the grass root realities so that the zeal to understand them and find a solution is ignited in the young minds. The three units of NSS adopt a neighbourhood village Bayianpur for camp and the people are educated on environmental issues, importance of water conservation, cleanliness, women education, health and hygiene. Importance of wearing masks to prevent the spread of Covid-19 was explained and masks distributed to nomads. Voters Day was celebrated by taking out a rally to make the citizens aware of their democratic duty and right of casting vote. 'Tree Plantation Drive' was carried out by NSS volunteers and NCC cadets in village Bhatgaon, public places and in nearby areas to bring home the necessity of greening the planet. Atmanirbhar Bharat Campaign of government of India was promoted by sharing videos of self-made products on social media among friends and community. Pledge was taken by students not to use 'single use plastic' and the message was spread to neighbouring areas. NCC cadets collaborated with UNICEF India for 'Yuwaah Initiative # Young Warriors' a drive to combat COVID-19 on various social media platform. Information regarding Covid-19 precautions, vaccine uptake and positive stories of youth were shared. This is all a necessary part of holistic learning.

File Description	Documents
Paste link for additional information	http://www.hgcsonepat.com/associations.html
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

12

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
00	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
The college has ample infrastructure to serve the needs and fulfil its goals in the present and near future. Institution has well ventilated and furnished 54 classrooms. Details are given	

as below: No. of classrooms Seating Capacity 05 Up to 100 17 Up to 80 17 Up to 60 10 Up to 50 05 Up to 40 The college has well maintained 17 Departmental staff rooms, 1 common staff room, 1 sports room, 1 warden room, 1 music room, 1 IQAC room and 7 office rooms. In addition to above, there are two classrooms with LCD projectors. For academic upgradation of students and staff (such as workshops, seminars and extension lectures etc) college has a seminar hall with seating capacity of 100. There are 35 laboratories of different subjects with storerooms. Also, there is one additional store room to meet the basic needs of the college. The campus also houses infrastructure like girls' hostel, playground, auditorium, gymnasium, health centre, tuck shop, canteen and green house. The college library has open access to books, periodicals, e-resources. The building has full back up power supply in the form of UPS and generator. For smooth functioning, CCTV cameras are installed at different places in college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc. We have a full fledged auditorium with a seating capacity of 200 person, a huge seminar hall and a music room. As far as the instrumentation is concerned, the institute offers tabla (8), harmonium (5), sitar (1), tanpura (4), dolak (1), flute (1), jaltarang (1), naltarang (1) varagam (1), dhol (1), Nagara (1), Tasha (1) musical instruments to the students. A huge land for sports facilities of approx 145mts in length and 110 mts in width. The main games provided to students are: Indoor games: Judo, Karate, Kick Boxing, Taekwondo. 10mts Air Pistol shooting, 10mts Air Rifle Shooting, chess, wrestling, Boxing, Grappling. Outdoor games: Archery, Athletics, Badminton, Baseball, Volley Ball, Football, Kho-Kho, Kabaddi, Cricket, Softball, Netball, Basketball.

A 200mts track is made from the available land for multiple utility. Other facilities provided by the college for games are:

? Manual shooting range: 10m peep sight for Air Pistol and Air Rifle Shooting ? Gymnasium: 19 feet 2 inches (width) + 48 feet y inches (length) ? Basketball Court: 28*15m (cemented) ? Volleyball Court: 18*9m ? Tennis Court: 23.77*10.97m (cemented) ? Equipments related to Atheletics, Badminton, Baseball, Softball, Cricket, Judo, Volleyball, Football, Basketball, Netball, Boxing etc are also provided. The land provided by the institute is used for multiple games after marking of different games/sports like Atheletics, Badminton, Baseball, Softball, Cricket, Judo, Volleyball, Football, Basketball, Netball, Boxing, Kho-Kho etc. .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

58

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.00773

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Data requirement for year: Upload a description of library with,

- Name of ILMS software : Libguru
- Nature of automation (fully or partially) : Partially
- Version : 5
- Year of Automation : 2004

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals

during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.22689

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

5 (No. of teachers) & 60 (No. of students))

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

We have two xeon server of IBM (X3300) and Dell (T450) having 16 GB RAM, 2 TB HDD with RAID HDD to manage and control three labs, each lab having 20 computer system. ? All labs are equipped with APC 6KV online UPS. ? Five computer labs out of eight have Core i 3 computer system of Dell/Lenovo. ? We have one language/communication lab having 22 computer systems. ? All computers in lab are connected by LAN and have internet connectivity of 100 MBPS provided by Airtel. ? College has sufficient number of licensed software for academic use.

? All 9 labs are fully air-conditioned and have 180 computers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

202

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

56.2830338

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Different committees are constituted for maintenance and upkeep of different facilities.

Physical facilities:- The maintenance and utilisation of the college physical facilities is carried out by the Estate & cleanliness committee. For cleanliness of the college campus, various jobs and duties of cleaning the classrooms, corridors, faculty rooms, toilets, offices, library, college compound are assigned to grade IV staff.

Laboratory:- Breakage and repair of material are reported to the HOD and suitable measures are taken for speedy functioning of the equipments.

Library:- Library advisory committee is constituted to look into the smooth and efficient functioning of the Library. The requirement of books is taken from all the Departments and finalised by the Principal with the assistance of Librarian.

Computers:- The Faculty members of computer department with Lab technician are responsible for the maintenance of computers and smooth functioning of the network facilities in the college. Most of the computer systems and the accessories like scanner, printers are repaired by the lab technician when it is required.

Sports Complex:- The sports equipments, fitness equipments and play ground are supervised and maintained by the faculty members of physical education department. The play ground maintenance is done time to time for sports events.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

270

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

258

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

33

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

33

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

66

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

24

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Due to pandemic, No elections were conducted for student Council.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

57

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an Alumni Association at college level that is functioning and contributing significantly but registered currently in 2023.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) B. 4 Lakhs - 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: Women Empowerment and Value Inculcation Mission: Transforming lives of girls by educating, emancipating and empowering them. As the name suggests, The Hindu charitable and Educational society is philanthropic and fulfills the mission of college ie. Transforming lives of girls by educating, emancipating and empowering them. For this society authorizes the principal and state council to form committees and associations for smooth functioning of college and for the benefit of students. Under the able guidance of management the deserving and needy students are given fee concessions, books from library and prizes to the sports students on the basis of national and international performances. The principal and members of the staff discuss policies which are conveyed to the management for approval and implementation. The college provides latest infrastructure and facilities that contribute to the growth of students and faculty. The head of the departments or the convener of the associations request for requirements which are approved and forwarded to the managing committee. The suggestions are always for the benefit of the students. The philanthropic management very kindly approves. For the holistic development of students, educational tours and excursions/industrial visits are organized which the managing committee readily agrees and encourages. To keep themselves updated, staff members are encouraged to attend orientation and refreshers courses from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college has a Governing Body consisting of both the elected and nominated members. It is regularly informed about the functioning of the college. ? Members of staff discuss policies with the Principal who further conveys these policies to the Management for their timely implementation. ? Members of the Management are also members of IQAC. ? College magazine is made available to all the life time members of the Management by post in order to keep them updated about the activities and achievements of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

For an organization, strategic planning is very essential to accomplish the Vision and Mission. It is a continuous process with a specific focus on accomplishing institutional goals in this competitive era. Strategic Planning and deployment document is based on analysis of current obstacles and future opportunities and envisages the direction towards which the organization should move to achieve its set goals and objectives. The first part of it addresses the vision, mission which the institute dreams along with core values, institutional long term and short-term goals. The main aim of the institution is holistic development of students. Curriculum is discussed in meetings of IQAC to ensure proper curriculum development and execution. The institution accomplishes timely completion of curriculum provided by the MD University and strictly adheres to the academic calendar of the University. Accordingly, different departments of the college prepare their academic calendar at the beginning of each session and comply with it. Academic calendar includes month wise distribution of all the activities ie. Admission, Teaching-learning, Co-curricular which are held throughout the year. Time Table is made and displayed on the notice board and it is strictly followed. Co-curricular activities organized throughout the year by the various departments and cells as constituted by the head of the institute.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Hindu Educational Society has a well-structured organizational structure which clearly shows the people responsible for various tasks and the levels of administration. Governing Body is the highest body of the college and it is the highest body for decision making. Governing Body of the college meets two to three times in a year. In the governing body several issues pertaining to various academic, non-academic and administrative matters are taken up, discussed and appropriate decision taken keeping the student development as its central line. Governing Body strongly feels that the students should accomplish their desired goals and thus makes all efforts (right educational methods - outcome-based education, infrastructure, equipment and tools) to create a student centric environment. It follows the guidelines laid by apex bodies like UGC, DGHE and MDU and comply with utmost sincerity. The Governing Body continuously monitors the strategic plan and gives suitable advice/direction for administration to execute the plan. In addition to the governing body there are several statutory and other committees in place to administer various activities related to academic, administrative and extension. Thus the governance of the college is more participatory and led by the governing body. This ensures holistic growth and development of the student stakeholders. Societal impact and responsibility are given prime importance by the Institute so as to contribute and promote sustainable socio-economic development through global competitiveness.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college implements several policies that support the welfare of teaching and Non- Teaching staff. ? Staff members can avail the facility of taking loan from their Provident Fund account. ? In case of emergency, teaching staff can avail the benefit of extra ordinary leave.

? Wards of faculty members get a partial tuition fee waiver at the time of admission in sister institutions. ? Faculty members can get medical assistance at Cygnus JK Hindu Hospital, Sonapat. ? Various Cell and Societies of the college organize health camps and awareness talks to instill awareness about important health issues such as women's health, cardiac wellness and mental well being. ? The college provides a healthy work environment conducive for enhancing productivity at work facilities like air conditioned staff room, administrative office, committee rooms, and department rooms serve as important

working space other than classrooms. ? A well equipped library is also available . ? Conferences, workshops, seminars and training programmes are organized by different departments at state and national level to nurture a competitive academic environment ? ESI facility is provided to employees of class IV whose salary is below 15000/- pm. ? Uniform is given to attendants and safai karamchari.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Faculty members of College perform a variety of tasks pertaining to diverse roles. In addition to instruction, the members need to innovate and conduct research for their self-renewal, keep

abreast with changes in technology, and develop expertise for effective implementation of curricula. They are also expected to provide services to the industry and community for understanding and contributing to the solutions of real life problems in industry and society. Another role relates to the shouldering of administrative responsibilities and co-operation with other faculty, Head-of-Departments and the Head of the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Hindu Girls Collegehas well defined mechanism to monitor effective and efficient use of available financial resources. The Institute has a system of internal and external audit. Internal audit evaluates on the effectiveness of risk management and governance processes in the institutions. On the other hand an external audit is carried out by independent auditor in accordance with law. The institution follows a well defined financial policy for effective and optimal utilization of financial resources for academic and administrative purpose. The budget is prepared well in advance by taking into consideration the financial requirement of every department. Qualified Internal Auditor is appointed and a team of staff under them do a thorough check and verification of all vouchers of the transactions that are carried out in each financial.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Hindu Girls College has very effective mechanism to monitor use of financial resources. The major source of revenue generation is tuition fees collected from students. The appropriate fee is fixed, as per the norms, by Fee Regulatory Authority of Govt. Financial budget relating to functioning of the institution for the forthcoming academic year is prepared by duly considering probable income and expenditure. Every year, the budget is prepared well in advance after taking into consideration the requirement of every Department. Each Department prepares the budget based on the requirement such as equipment, computer as well as consumable required for next academic session. Principal puts up the budget in Governing Body meeting and after discussion and necessary corrections/modifications Governing Body recommends the budget for approval. The budget is reviewed by the management and approved after necessary changes. Quotations invited and evaluated, comparative statement is prepared, suppliers are called for personal discussion and after comparing all aspects from various suppliers, orders are placed. This ensures that right equipment is purchased at most competitive price. Further accounts of the Institution are subject to internal and external audit. Any discrepancy in internal audit is brought to the notice of the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC has made a remarkable contribution in maintaining and regulating quality assurance plans. It keeps an eye on the policies implemented and also observes that they are followed as per the set norms. It motivates the faculty to organize and plan activities meant for improving the quality of education in the institution. IQAC plays a key role in ensuring the highest standards in teaching-learning processes. Tadiciously thought practices are made sure to be implemented in the right manner. Some of them are:

- Faculty Performance Appraisal.
- Improve API of Faculty.
- Quality Research and Development.
- Training programs for Teaching and Non Teaching.
- Conducting Workshops and Conferences.
- Academic and Administrative Audit.
- Improve quality in maintain Infrastructure.
- Mentoring Students.
- Setting Bench Marks in Academics

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution assesses its teaching process, structures and methodologies of operations and the results regularly through norms as set by IQAC. The improvements in all activities for the preceding five years were recorded for first cycle and subsequently for second cycle. A well defined review mechanism of teaching-learning process is adopted through:

- Performance based Appraisal System PBAS.
- Online feedback Mechanism.
- Academic & ISO audits

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.hgcsonepat.com/usefull-links.html
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the Institutions for the promotion of gender equality during the year.

*Gender equity & sensitization is an important parameter in holistic development of students. The institute organizes awareness programs in order to awaken students regarding various aspects of it.

*The college under various cells conducts seminars, debates, cyber crimes, self defence and how to cope with any adverse circumstances without any stress.

*College constitutes various committees ; Anti-ragging ,Women Redressal and

Internal Complaint Committee as per rules and regulations of Statutory Authorities.

* Counselling of students from time to time during Covid-19 pandemic situations by counselling cells in association with the Psychology department done on a regular basis, So that the students can fight with this tough time with courage without losing their confidence and strength in online mode of education. Many talks by experts wereorganised to help students in solving their problems .

*Online seminars, Quizzes were organised from time to time in blended mode of teaching to educate about road safety drive by N.S.S & N.C.C units of institute, Women Empowerment , eradication of social evils, menstrual hygiene and such issues were discussed by women cell.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>*In collaboration with district administration - police officials , legal literacy cell organizes seminars to awaken girls regarding laws governing their social security within & outside the world around them and their property right. Harassment -eve teasing helpline, domestic violence laws and how to file complaints with authorities & contact details were also provided. Self defence methods were discussed from time to time.</u></p> <p><u>*N.C.C cadets celebrated Road Safety week by educating the importance of helmet, how to follow traffic signals rules . As well as methods to protect oneself from AIDS, CORONA infection by taking precautions, sanitization, vaccinations , and preventing its spread in society. *A resident warden , attendants are employed for girls hostel in premises for proper management and functioning of hostel facilities . * Adequate CCTV cameras installed in campus for safety and security purpose. * Complaints / suggestion boxes are there in hostel, departments to sort out problems quickly.</u></p>

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SolidWaste management:College has an efficient way of segregation of waste on the basis of its sources i.e. kitchen of hostel & canteen wastes;as well wastegenerating in campus lawns due to plant / vegetation sourcesare of biodegradablecategoriesare buried in a pit, decomposed and later on utilized as fertilizer for college gardens and Botanical garden.Naturalefficient manuring practices and nurturing of plants are followed. a. Non-Degradable waste from various faculties and administrative blocks collected and dumped into municipality garbage trucks coming for collections on a regular basis. a. Reduce, Reuse, Recycling principles are strictly followed on campus. Canteen is a plastic free zone as nothing is served in thermocol made utensils. Only paper material is utilized for serving to students & staff. b. Rain water harvesting practice is adopted in campus to conserve water tables. c. No waste is allowed to be burnt in any case. d. E-waste generated from time to timeis supplied to agencies responsible for its proper recycling. e. Separate Bins are kept in whole campus including hostel for degradable and non-degradable waste separation which is later decomposed /dumped to destined sites by following all norms strictly. f. Students are advised to follow norms of throwing garbage in classroom bins as well in the campus according to norms as a part of discipline.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute provides a good coexisting, mutual tolerant, peaceful, secular and an all-inclusive environment to students and employees. For this various activities online as well offline mode are organized from time to time to inculcate these

feelings. Students are sensitized in these matters which help them to grow holistically, naturally. Celebration of Independence day, Republic day, National youth day, inculcate feelings of nationalism, integrity among them for inclusive growth. Celebrations of birth anniversary of eminent personalities like Mahatma Gandhi, Sardar Vallabh Bhai Patel, Netaji Subhash Chander Bose, Ramanujan and the like awaken feelings of cleanliness and promotes national integration.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institute provides the best platform to sensitize students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens. A well sensitized citizen is an asset to a nation for its development and growth. In this regard, Institute celebrated different commemorative days and organized various activities to inculcate a sense of duty and responsibility among students and staff towards society and nation. Students were motivated to participate in various programs enthusiastically. Various academic and co-curricular activities organized by different departments and cells for the propagation of Fundamental Duties and Rights of Indian citizens are listed below:

Independence Day Celebration

NCC cadets celebrated Independence Day by singing the National Anthem while saluting the Tricolor with great pride in the college campus.

Constitution Day

In pursuance of the directions of Hon'ble Prime Minister, to bring all youth organizations on one common platform, to enhance

coordinated actions, the cadets celebrated Constitution Day and performed Youth Club Activities from 17th Nov to 13th December, 2020 like online Pledge taking by reading Preamble and obtaining e-certificate, online quizzes, webinar, watching Short Film on 'Constitution of India - A Journey' etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<p><u>Republic Day Celebration Thirty NCC cadets captured the shield by winning hearts of all with their well coordinated March-past on Republic day. Environment Day Celebration On 5th June, 2021 cadets celebrated Environment Day by spreading message on the themes 'Say No to Plastic', 'Cleaning of water bodies' 'Go Green' and 'Save Earth by minimizing Pollution' with slogans and posters..</u></p>
Any other relevant information	<p><u>Kargil Vijay Divas Cadets celebrated Kargil Day on 26th July 2021. They shared videos of poems and patriotic songs on social media. The cadets took part in Online Quiz and Poetry Recitation in a webinar organized by 12 Har BN NCC Sonipat. Yoga Day Celebration: A healthy nation can be developed when the citizens are in good health. To fulfill this task, the college constituted Yoga & Meditation Cell. Department of Physical Education and Yoga & Meditation cell Organized Online National Yoga Session on the occasion of International Yoga day (21/06/2021) with International Yoga and Indian Cultural Ambassador Ms. Jaiwanti Singh, Slovak Republic, Europe. National Sports Day Celebrated National Sports Day on 116th birth anniversary of Hockey Wizard Major Dhyan Chand (29th August, 2020) and organized Poster Making, Slogan Writing and Collage Making Competition on related theme. National Youth Day celebration National Youth Day was celebrated on Swami Vivekanand Jayanti on 12.01.2021.</u></p>
<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The</p>	<p>C. Any 2 of the above</p>

Code of Conduct is displayed on the website
There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4.
Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute showed great enthusiasm for celebrating the national and international commemorative days, events, and festivals. The below-listed events, days, and festivals were celebrated by the institute with the participation of students and faculty.

National Education Day Celebration

On the birth anniversary of Maulana Abdul Kalam Azad, the first Union Minister of Education cadets celebrated 'National Education Day on 11th November 2020 by showing Slogans on social Media to their fellow friends.

AIDS Day Celebration

1st December was celebrated as AIDS by cadets. They familiarized and awakened the fellow friends with its causes and prevention.

Azadi Ka Amrit Mahotsav Rashtragaan celebration

Cadets participated in singing, recording and uploading of the

National Anthem at 'Rastragaan.in' an online initiative by the Ministry of Culture.

Physicist Stephen Hawking Birth Anniversary celebration:

National Level Online Poster Making Competition was organised on 12th January, 2021 on the occasion of birth anniversary of the legendary Physicist Stephen Hawking. A total of 129 students participated in the event.

Drug Abuse Day Celebration

On 26th June 2021, all the NCC cadets of college celebrated Drug Abuse Day by spreading awareness against drugs through Social media.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE - 1

1. Title of the Practice: Awareness and sensitization Programme Towards Social issues.

2. Objectives of the Practice

The aim of the practice is to sensitize society regarding social

and environmental issues.

- To make people aware of water conservation and its importance.
- To sensitize people about female feticides and the importance of education for girls' children.
- To make people aware of road safety rules to be followed to save precious lives.
- To sensitize people about cleanliness and its importance and its effect in all spheres of life.
- To train local people about first-aid and home nursing.
- To train people for self-employment.
- To spread awareness about the right to vote-a fundamental right.
- To train people to live a stress-free life through meditation and yoga practice.

File Description	Documents
Best practices in the Institutional website	<p><u>3. The Context A country will be progressive and show growth if citizens of the country are aware of their social responsibilities. Awareness is the best weapon for any society to remove all the odds. To make a responsible society, it is needed to sensitize and aware people of social and environmental issues. The present activity was designed in such a way that students would communicate the message regarding water conservation, road safety, swachh Bharat Abhiyan, the birth of a girl child, citizen Rights, and the meaning of stress-free life in the easiest way in their local language to make them understand about the importance of these social and environmental issues in their life.</u></p> <p><u>4. The Practice Three units of NSS adopted a village- Bayianpur to spread awareness about the social and environmental issues and to sensitize them towards these issues for a better life. Activity was conducted through a pledge, rallies, lectures, Shram Daan, workshops, training, and competitions. The local community was sensitized towards the birth and education of girl children through play, poems, and songs. Each year lakhs of people lost their lives on the road due to accidents, students depicted various posters on road safety rules, and lectures were conducted by traffic police officers on road safety. Rally and play were performed by students to inform the local people about road safety rules to be followed on roads. A clean and aesthetic environment is needed for a healthy body and a healthy mind. A healthy environment is a source of positive and inspirational thoughts. Shram Daan was done by students in cleaning the local area and a rally was</u></p>

also taken to teach people about the importance of a clean environment for good health and mind. A three days workshop on yoga and meditation was conducted by Brahma Kumari Ishwariya Vishwavidyalaya, Sonipat for students and villagers to teach them how to live a stress free life. A seven day First-aid and home nursing training program was performed by Red Cross -Society, Sonipat with the help of our volunteers. Society is the building block of a country. A well-educated and civilized society develops the country in all spheres of life. Uniqueness of the activity is that it links the students and society with the issue needed to be addressed in community. Various environmental and social issues were raised and expressed in front of local people in different ways. These types of activities increase the interaction between society and young students and give them a platform for social work. These activities give a base for the administration to make policies that are beneficial for the progression of society. 5. Evidence of Success Water conservation awareness was done by organizing a rally. A lecture was organized to spread awareness about road safety. Local people were sensitized towards cleanliness and its importance through a rally and by giving Shram Daan. Workshop was conducted to teach people about yoga and meditation. A training program was executed for local people to inform them regarding first-aid and home nursing methods. Local community was sensitized towards female foeticide and the importance of education for girls' children through play, poems, and songs. Involvement and participation of local people made the activity successful in terms of imparting awareness and knowledge about social issues in them.

Any other relevant information

6. Problems Encountered and Resources Required These types of programs help students to involve in social work. It will help students and local people to express their thoughts regarding social issues and help them to build up as civilized citizens. However these programs should be well supported and framed by government agencies to build a base for the future work for the upliftment of society. There should be government and community offices that will conduct and monitor the progression of these programs and help in resolving the social issues at the local level.

BEST PRACTICE - 2: Title of the Practice:
Healthy body and healthy mind in a healthy environment
 2. Objectives of the Practice Objective of the practice is to sensitize students toward the importance of a clean environment and good health. ?
 To make students aware of the harmful effects of plastics on health and the environment. ? To teach students about sustainable use of water and its conservation strategies. ? To encourage students to maintain a green and clean environment. ? To sensitize students about cleanliness and its effect on health and the environment. ? To spread awareness about the positive effect of yoga and meditation on health, especially in the pandemic era. 3. The Context The environment is degrading day by day due to exploitation of natural resources in an uncontrolled manner. Overexploitation and misuse of resources has generated different types of pollution. Pollutants in the environment are affecting health in many ways and are the cause of various diseases. A clean environment is the base for people's good health and healthy people are a big asset for the nation. Young population contributes the most in

nations program and they are the building blocks of a country. Teaching and sensitizing them at a young level towards environmental protection and good health is the need of the hour for a progressive future. This activity was planned to sensitize the young population regarding environment protection and to teach them how to live a stress-free and balanced life by following yoga and meditation practices in their life. 4. The Practice

The practices were conducted through rallies, competitions, and seminars. NCC cadets of the college participated in Tree Plantation Drive. They planted saplings in their homes, college campuses, areas around, and public places from 3rd August to 15th August 2020 under the leadership of 12 Haryana Battalion NCC, Sonipat, and Directorate of Higher Education Haryana to make the environment green in Haryana. On 10th December 2020 cadets of the college shared informative videos and photos among the community with the help of social media to maintain cleanliness and health while staying at home during the Covid -19 pandemic. A swachhata drive was performed by cadets on 12th April 2021 against the use of 'Single Use Plastic' and a pledge was also taken, not to use it and to sensitize their neighbourhood. On 5th June 2021 cadets celebrated Environment Day by spreading messages among their college friends on 'Say No to Plastic', 'Cleaning of water bodies', 'Go Green', and 'Save Earth by minimizing Pollution' with slogans and posters. Yoga & Meditation Cell and the Department of Physical Education organized an online National Yoga Session on the occasion of International Yoga day on 21st June 2021 with International Yoga and Indian Culture Ambassador Ms. Jaiwanti Singh, Slovak Republic, Europe. On International Yoga Day, NCC cadets also participated in

many events like IYD Yoga Protocol, Surya Namaskar competition organized by HMI Darjeeling competitions, Ayush sponsored Pledge taking, Quiz, Jingle, 1minute Yoga Video and Poster making competitions were organized. In August and September 2020, NCC cadets took part in Fit India Campaign to keep them physically and mentally fit. They shared their videos on social media and spread awareness among their classmates and friends through their videos. The uniqueness of the activity is that students were involved in solving environmental and health issues. A healthy environment is needed to live a healthy life. An environment free from single used plastic will minimize the damage caused by plastic pollution and prevent the degradation of the ecosystem/ environment. Tree plantation and cleanliness drives were conducted to make the environment clean and green. Students were encouraged to live a healthy life by making yoga and meditation part of their day-to-day routine. 5. Evidence of Success A healthy mind can be developed in a healthy body in a healthy environment. Awareness about the protection of environment and good health helps the students to achieve success in life. Students participated and performed various activities to sensitize the people towards protection of environment and good health. Various health problems are linked to a polluted environment. Pledge was taken by students not to use 'single-use plastic'. Plantation and cleanliness derive were performed by students in the campus and nearby areas to make the environment green and free from pollutants. Seminars and competitions were conducted to spread the importance of yoga and meditation among students. Students celebrated Environment Day on 5th June 2021 with slogans and posters to spread messages on

'Say No to Plastic', 'Cleaning of water bodies', 'Go Green', and 'Save Earth by minimizing Pollution'. 6. Problems Encountered and Resources Required A clean environment and good health are basic requirements for any individual. The above-mentioned activities were performed to educate students about their role in protecting environment. As most of the activities were executed during the COVID-19 period, difficulties were faced in convincing students and their parents to participate in the events. As plantation drive was conducted on campus and arranging the sampling for the plantation was a major hurdle in the activity. After long and sincere efforts, samplings were provided by the forest department of Haryana. Some of the activities were conducted online, due to the participation in large numbers; problems were faced in internet connection, display and voice. Encouraging students to attend pre-session and training sessions regularly was also a major task. Besides these hurdles, the great participation from the students made activities successful.

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

RESPONSE:

Institution provides a number of UG courses in Arts, Science and Commerce along with post - graduate courses in Economics, Sanskrit, English, Commerce, Mathematics, Physics and Chemistry. Students of the college have performed exceedingly well in examinations conducted by the affiliating university and securing top positions. The academic standard of learners is being continually enhanced by conducting regular class tests, unit tests, lab works/ experiments, field surveys, seminars, tutorials etc. Academic excellence of the institution is clearly reflected through well-placed alumni and their achievements. Scholarships and various kinds of financial aid are also given

to deserving students on need cum merit basis. All the departments in college have their own societies that lend vibrancy to academics through routine seminars, talks, debates, declamations and socio-cultural programmes. Such activities also provide platform to every student to display their individual talent. Value based education is the major focus of this institution. Apart from imparting basic knowledge and skill-based education, greater emphasis is laid on inculcating humanitarian values in students to make them better citizens. NCC units dedicatedly participates in all government programs for inculcating the spirit of discipline and patriotism among students.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Organise workshops to improve the softskills of students.
- Encourage students to practice yoga/ meditation.
- Encourage staff members to present papers in conferences/ seminars to promote research.
- Encourage students to join skill development courses.
- Organise indoor games - Chess to realise the importance of planning and critical thinking.
- Spreading environment awareness among students.