



HINDU GIRLS COLLEGE

SONIPAT (HARYANA)

(A premier institution of Haryana, 'A' Grade Accredited by NAAC)

Phone No. : 0130-2241546, 2247248 (Office)

E-mail : hindu_girlscollege@yahoo.co.in Website : www.hgcsonapat.com

MINUTES OF MEETING

A meeting of the members of IQAC was held on 10 September, 2021 at 1:00 pm in Seminar Hall. The meeting was steered by the Principal, Dr. Neeta Mittal and coordinated by Dr. Rachana Gupta.

Following members attended the same:

1. Chairperson Dr. Neeta Mittal *Neeta*
2. Co-ordinator Dr. Rachana Gupta *Rachana*
3. Co-coordinator Dr. Parul Jindal
Dr. Sheetal Antil

4. Members of Co-ordinating Committee

Dr. Vipasha Agrawal
Dr. Anita Goel
Mrs. Neena Gupta
Mrs. Archana Sharma
Mrs. Mamta Gupta
Mrs. Suman Sindhwani
Mrs. Seema Deshwal
Mr. Pankaj Jain
Mr. Vivek Mittal
Ms. Astha Parashar

5. Senior Administrative Officers (Teaching)

Dr. Latesh Taneja
Dr. Susheela Rana
Mrs. Sunita Jain

6. Nominees from Non-Teaching Staff

Mr. Arun Bansal
Mr. Sushil Goel



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AGENDAS OF MEETING

- To promote research related activities among faculty members and students
- More focus on placements
- To enhance in-built and new skills in students through various workshops
- To promote Haryanvi culture.

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SUGGESTIONS OFFERED AND DECISION TAKEN

- Mathematics and Statistics Association presented a proposal for three-day online national conference on the topic "Indian Scientific Heritage". Dr. Susheela Rana, Vice-Principal suggested to motivate PG students to present paper in this conference.
- Placement and Training Cell and Head of all departments were directed to organize training programme for the students to increase their employability and enhance the spirit for entrepreneurship.
- Dr. Rachana Gupta , Convener IQAC, directed all departments to organize workshop, orientation programmes for students to enhance their skill in different fields
- Sangeet Parishad and Cultural Forum were directed to promote Haryanvi culture in college by organizing relevant workshops.
- Dr. Neeta Mittal, Principal directed Convener IQAC to prepare Academic Audit Report of last session and present the report in next meeting for necessary action.
- Feedback and Data Analysis committee was directed to present the Feedback analysis and Action taken report.

The meeting ended with a vote of thanks by Dr. Rachana Gupta, Convener, IQAC.

Neeta

Rachana



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Minutes of the Meeting

A meeting of the members of IQAC was held on 10 January, 2022 at 1:00 pm in Seminar Room. The meeting was steered by the Principal, Dr. Neeta Mittal and coordinated by Dr. Rachana Gupta.

Following members attended the same:

1. Chairperson Dr. Neeta Mittal *Neeta*
2. Co-ordinator Dr. Rachana Gupta *Rachana*
3. Co-coordinator Dr. Parul Jindal
Dr. Sheetal Antil

4. Members of Co-ordinating Committee

Dr. Vipasha Agrawal
Dr. Anita Goel
Mrs. Neena Gupta
Mrs. Archana Sharma
Mrs. Mamta Gupta
Mrs. Suman Sindhvani
Mrs. Seema Deshwal
Mr. Pankaj Jain
Mr. Vivek Mittal
Ms. Astha Parashar

5. Senior Administrative Officers (Teaching)

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AGENDA

- More focus on quality research
- Workshop for Non Teaching staff members
- Academic Audit of 2020-21.



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DECISION TAKEN

- Faculty members were advised to get their papers published in new UGC listed journals only.
- Research Committee was proposed to start an online lecture series to ignite the spark of research and innovation among students.
- Dr. Rachana Gupta, Convener IQAC presented Academic Audit Report of 2020-21 in the house. The recommendations for improvement were conveyed to the concerned departments.
- Dr. Neeta Mittal, Principal proposed IQAC/NSS to conduct a workshop on Stress Management for non-teaching staff.
- Feedback and Data Analysis Committee presented Feedback Analysis and Action taken Report of session 2020-21.

The meeting ended with a vote of thanks by Dr. Rachana Gupta, Convener, IQAC.

Neeta

Rachana



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Minutes of the Meeting

A meeting of the members of IQAC was held on 5 May, 2022 at 1:00 pm in IQAC Room. The meeting was steered by the Principal, Dr. Neeta Mittal and coordinated by Dr. Rachana Gupta.

Following members attended the same:

1. **Chairperson** Dr. Neeta Mittal *Neeta*
2. **Co-ordinator** Dr. Rachana Gupta *Rachana*
3. **Co-coordinator** Dr. Parul Jindal *Parul*
Dr. Sheetal Antil *Sheetal*

4. **Members of Co-ordinating Committee**

Dr. Vipasha Agrawal
Dr. Anita Goel
Mrs. Neena Gupta
Mrs. Archana Sharma
Mrs. Mamta Gupta
Mrs. Suman Sindhwani
Mrs. Seema Deshwal
Mr. Pankaj Jain
Mr. Vivek Mittal
Ms. Astha Parashar

5. **Senior Administrative Officers (Teaching)**

Dr. Latesh Taneja
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19 April, 2021

AGENDA

- Registration of Alumni Association
- AQAR placed for discussion and recommendations
- Formation of Anti Tobacco and Smoking Cell



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- Dr. Neeta Mittal, Principal congratulated Dr. Rachana Gupta, Convener Mathematics and Statistics Association for successfully organizing three-day online national conference on the topic "Indian Scientific Heritage". She also appreciated the effort made by Sangeet Parishad for organizing 20 day Workshop on Haryanvi Folk Dance.
- Dr. Rachana Gupta, Convener IQAC placed the AQAR of 2017-2019 in the house and was passed by the house with some necessary recommendations.

DECISION TAKEN

- Dr. Susheela Rana, Vice Principal directed Convener, Alumni Association to prepare a memorandum to get the Association registered and present it in next meeting for discussion.
- Anti Tobacco and Smoking Cell was formed as per guidelines issued by Government of Haryana.

The meeting ended with a vote of thanks by Dr. Rachana Gupta, Convener,

Neeta

Rachana